

TRI-PAR ESTATES PARK AND RECREATION DISTRICT POLICY AND PROCEDURE MANUAL

ITEM 5.38 TELEVISION SYSTEM

1. Cable television is supplied to all homes in Tri-Par under a bulk contract with Comcast.
2. The cable agreement also provides two closed circuit channels. One is used to show security camera pictures, and one for Park news and information.
3. The trustee assigned to Audio/Video/TV/Cameras will be liaison with Comcast regarding service issues with the TV cable service and the closed circuit channels. Comcast is required by the contract to supply and maintain this service. Comcast originally supplied the equipment and four cameras. Tri-Par has added additional cameras to the system, and this creates some confusion regarding maintenance of the equipment. Comcast service personnel frequently need to be reminded of their obligations under the contract.
4. The trustee also is the liaison with maintenance staff and the other vendors of the equipment added to the system by Tri-Par.

MEMO – Comcast Information:

Account 15515 981266-01-25, effective June 4, 2002. The original TV bulk cable contract provides TV service to all homes, plus TV connections for public use in office, club house and recreation hall. This contract also includes cable modem and internet for use of Tri-Par office.

Account 15515 969002-01. This account number used by Comcast to list the Digital Adapters for TV in public areas, and the Modem for internet in the Tri-Par office. No billing is received for this account as these items are included in the billing on the above bulk TV account.

For trouble with the office internet connection, call for service (855-652-3446) and give them this account number and ask to have it re-activated.

If help is needed on site, our usual serviceman is Curt. He can be reached directly at 941-356-1549. Also Brian at 941-356-1317

Account 15515 445479-01-0, effective June 22, 2012. A separate account established for business telephone service, and also includes an internet connection and website. This internet is connected with a modem/router in the Exercise Room and provides the Wi-Fi service in the recreation hall and pool area. This is totally separate from the TV and office internet service.

Comcast personnel confuse these accounts. Persons dealing with Comcast need to have and present a clear understanding of which system is being discussed.

Adopted by Trustees – 10/20/2015

SECTION 5: POLICY AND PROCEDURE