

**TRI-PAR ESTATES PARK AND RECREATION DISTRICT
POLICY AND PROCEDURE MANUAL**

ITEM 5.23 TRUSTEE VACANCIES

1. In the event of a vacancy on the board of trustees, the remaining trustees are authorized to appoint a person to serve as trustee for the remainder of the term.
2. The First Vice Chair shall be responsible to receive names of volunteers and suggestions for nominations, and if necessary to solicit nominees .
3. The First Vice Chair will contact suggested nominees to determine their willingness to be considered for the position.
4. Potential candidates will be interviewed by the board of trustees at a special meeting called for the purpose.
5. The trustees shall vote by written ballot. A majority vote shall constitute appointment.

Adopted by Trustees – 10/20/2015