

**TRI-PAR ESTATES PARK AND RECREATION DISTRICT
POLICY AND PROCEDURE MANUAL**

ITEM 5.17 LAUNDRY

A. FACILITIES:

1. The Laundry is available for use by all residents and guests. Guests must be accompanied by the resident or possess a guest fob.
2. Laundry hours will be as designated by the trustees, and will be posted on the door.
3. Laundry building doors shall be kept locked at all times.
4. Machines shall be used with care, and left clean for the next user.
5. Laundry is used at user's risk. Clothing left unattended in the machines may be removed if machine is needed for the next user. Clothing left overnight will be considered abandoned and may be discarded.
6. Any defective machines Request for Refund shall be reported to the telephone number listed in the Laundry room and report 'out of order' machines to the office.

Adopted by Trustees – 10/20/2015
Revised 10-19-21

SECTION 5: POLICY AND PROCEDURE